

1. Graduation requirements for degrees include:
 - a) Satisfactory completion of at least 60 semester units of college work. “College work” is defined as courses acceptable toward the associate degree including those that have been properly approved pursuant to Title 5, Section 55002(a) at a California Community College.
 - (i) Courses taken at a California Community College may be used to satisfy general education and/or major requirements.
 - (ii) If the course is offered at El Camino College, but the originating California Community College uses it in a different area than El Camino College, the course will be used in the area that benefits the student.
 - (iii) If the course is not offered at El Camino College, the college will honor the course in the same general education area in which the originating California Community College places the course.
 - (iv) Courses taken at other than a California Community College may satisfy general education and/or major requirements if the institution is accredited by one of the regional accrediting associations and the scope and rigor of the course meets the guidelines set forth by the college.
 - (v) If there is doubt of the reasonable application, the course(s) must be approved by the discipline faculty and/or the dean of the division in which the course(s) in question would normally be placed.
 - b) Completion of at least 18 semester units in general education and at least 18 semester units in which a grade of C or better has been earned in a major listed in the Community Colleges’ “Taxonomy of Programs.” Catalog rights do apply; see Board Policy 4100.1. The general education requirements must include a minimum number of units as specified in the college catalog in the natural sciences, social and behavioral sciences, humanities, and language and rationality. Ethnic studies must be integrated within general education offerings.
 - c) Completion of at least 12 semester units of study in residence within requirements for either the general education and/or major.
 - d) Demonstrated competence in reading, written expression, and mathematics.

2. Students may receive credit for knowledge or skills to be counted toward satisfaction of the requirements for an associate degree as defined in Policy 4235 – Credit by Exam. Advanced Placement Exams with a score of 3, 4, or 5 may be used toward general education as approved by the Academic Senate for California Community Colleges document entitled “Standardized Template for Advanced Placement Examination Information.” Credit may be used towards specific courses as determined by the faculty and listed in the college catalog.
3. District policies and procedures regarding general education and degree requirements are published in the college catalog and are filed with the State Chancellor’s Office.
4. Requirements for Certificates of Achievement include:
 - a) Successful completion of a course of study or curriculum that consists of 18 or more semester units of degree-applicable credit coursework. The certificate of achievement shall be designed to demonstrate that the student has completed coursework and developed capabilities relating to career or general education.
 - b) Content and assessment standards that ensure the certificate programs are consistent with the mission of the District.
 - c) Shorter credit programs that lead to a certificate may be established by the District. Certificates for which the State Chancellor’s approval is not sought may be given any name or designation deemed appropriate except for certificate of achievement, certificate of completion, or certificate of competency.
5. Students qualifying for more than one AA or AS degree will have all degrees posted on their transcripts; however, they will only receive one diploma for an achieved AA degree and one diploma for an achieved AS degree.
6. Students qualifying for more than one certificate of achievement will receive the certificates and have them posted on their transcripts.
7. A degree or certificate may be rescinded if it has been determined through a criminal or civil proceeding or through a violation of the student code of conduct that the degree or certificate was obtained through fraudulent means.

References: Title 5, Sections 55002(a) and 55060 et seq.; Board Policies 4100.1 and 4235

July 19, 2010