

GAME MANAGEMENT GUIDE



El Camino College's new instructional and athletic complex with estimated completion in late 2015

The Department of Health, Science and Athletics would like to take this opportunity to welcome you to our campus. We have developed this guide to assist you with your needs and make your visit a pleasant one. El Camino College is proud to offer a wide array of intercollegiate athletic programs. Currently twenty-one intercollegiate athletic programs are offered at the college. Warrior Athletics has a strong commitment to skill achievement, our Scholar-Baller program and sportsmanship.

The campus is currently going through a growth period in which many facilities are being renovated while at the same time new state of the art facilities are being added. We will try to provide you with up to date information as to our construction effort prior to your visit. Athletic programs that are currently being affected are softball and tennis. We anticipate further changes to track, soccer and volleyball in the future.

The athletic staff consists of advocates for the development of student-athletes, their families and the community. This highly skilled staff will be there to assist you with your needs upon your arrival.



**El Camino Community College
Division of Health Science and Athletics
16007 Crenshaw Blvd.
Torrance, CA 90506
Division Office (310) 660-3550
Fax #: (310) 660-3806**

**Updated
September 2013**

**MISSION STATEMENT
El Camino College is to meet
the educational needs of our diverse community
and ensure student success by offering quality
comprehensive educational opportunities.**

The El Camino Community College District is committed to providing equal opportunity in which no person is subjected to discrimination on the basis of ethnic group identification, national origin, religion, age, sex, race, color, ancestry, sexual orientation, physical or mental disability or retaliation.

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FOOTBALL HOME GAME INFORMATION

TITLE	NAME	EMAIL	PHONE (310) 660-
DIRECTOR OF ATHLETICS			3547
CAMPUS POLICE	Erik Mendoza	emendoza@elcamino.edu	310-660-3100
PUBLIC RELATIONS DIRECTOR	Ann Garten	agarten@elcamino.edu	3406
PHOTOGRAPHER			6519
FOOTBALL STATISTICIAN			
SENIOR ATHLETIC TRAINER	Joi Richardson	jrichardson@elcamino.edu	3664 / 310-722-8845
ATHLETIC TRAINER			
STADIUM MANAGER	Pete Wright	pwright@elcamino.edu	3669
EQUIPMENT ATTENDANT	Mark Nielsen	mnielsen@elcamino.edu	3669
ATHLETIC SPECIALIST	Carolyn Biedler	cbiedler@elcamino.edu	3549
PEP SQUAD INSTRUCTOR	Diana Galias	dgalias@elcamino.edu	3545
SPORTS INFORMATION ASSOC			

PARKING

COACHES	LOT C	NO PERMIT REQUIRED
BUSES	LOT C / LOT D	NO PERMIT REQUIRED
ATC / EQUIPMENT STAFF	FIELD HOUSE LOT	NO PERMIT REQUIRED
GENERAL ADMISSION	LOT F	NO PERMIT REQUIRED

VISITOR TEAM SERVICES

<u>SUBJECT</u>	<u>BUILDING</u>	<u>SPECIFIC LOCATION</u>
DRESSING ROOM	FIELD HOUSE	EAST SIDE
TAPING FACILITY	FIELD HOUSE	EAST SIDE – REAR
VIDEO INFORMATION	PRESS BOX – EAST SIDE	ROOF TOP
COACHES PRESS BOX	PRESS BOX – WEST SIDE	TWO SIDE ROOMS
VISITOR TEAM SIDELINE	MURDOCK STADIUM	WEST SIDE

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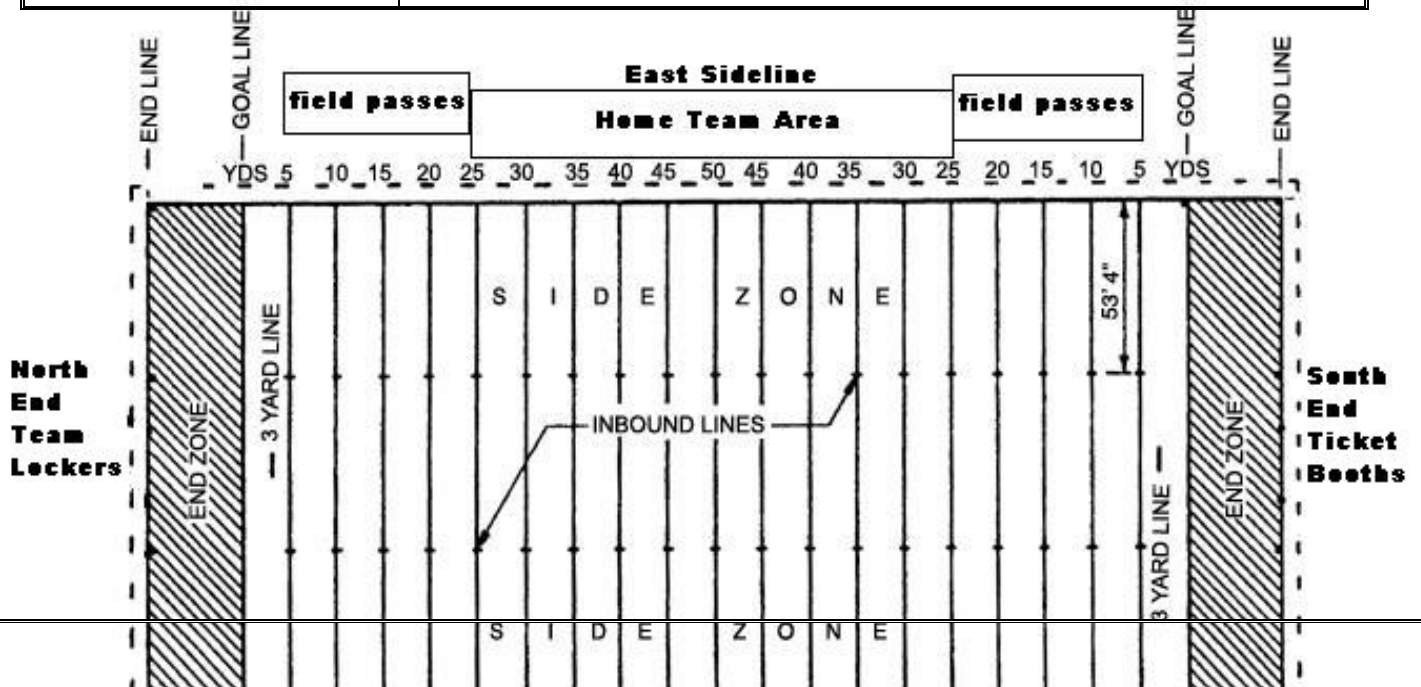
EQUIPMENT DROP	MURDOCK STADIUM	SOUTH ENTRANCE
PRESS	PRESS BOX	EAST SIDE
PRE GAME AREA	MURDOCK STADIUM	NORTH END
POST GAME AREA	MURDOCK STADIUM	NORTH END

TICKET INFORMATION

GENERAL ADMISSION	\$8.00
SENIORS, CHILDREN 3-12	\$5.00
VISITING STUDENTS W/ VALID ID	\$3.00
STAFF/APPROVED STATE / CONF PASSES	FREE
<i>* TICKET BOOTH OPENS 45 MINS PRIOR TO EVENT</i>	

FIELD CONTROL

<u>INFORMATION</u>	<u>SPECIFICS</u>
SECURITY	PROVIDED BY ECC CAMPUS POLICE AND CADET SERVICES
	LOCATION - 50 YARD LINE, SOUTH ENTRANCE, NORTH TUNNEL
FIELD ACCESS	PASSES ISSUED TO OPPOSING ADMINISTRATOR UPON REQUEST
	ACCESS TO PASSES FOR THOSE IN OFFICIAL SCHOOL ATTIRE
	NO CHILDREN UNDER 15 YEARS OF AGE
	NO ACCESS TO SPECTATORS DURING CONTEST
SPECTATORS	NOT ALLOWED ON FIELD OR SIDELINES
	RULES OF FIELD WILL BE ANNOUNCED DURING CONTEST
	VISITING ADMINISTRATOR RESPONSIBLE FOR SIDELINE DECORUM



GAME OFFICIALS

PARKING	FOOTBALL	FIELD HOUSE – PERMIT REQUIRED
	VARIOUS ATHLETIC PROGRAMS	VARIOUS LOCATIONS – PERMIT REQUIRED
DRESSING ROOMS	FOOTBALL	FIELD HOUSE – SOUTH EAST CORNER
	BASKETBALL	CHECK IN @ NORTH GYM
		FACULTY LOCKER RM –NORTH PE BLDG
	SOFTBALL	MEN'S/WOMEN'S LOCKER ROOM
	BASEBALL	TBD BY CONSTRUCTION
	VOLLEYBALL	SOUTH PHYSICAL EDUCATION FACILITY
OFFICIAL FEES	NEED CURRENT W-9 AND 560	FEES ISSUED VIA US MAIL
SUPPLIES		TOWELS WILL BE ISSUED
		WATER WILL BE PROVIDED

ATHLETIC TRAINING INFORMATION

HOSPITALS

LITTLE COMPANY OF MARY	4101 Torrance Blvd. Torrance, CA	(310) 540-7676
HARBOR UCLA	1000 W. Carson St. Torrance, CA	(310) 222-2345
GARDENA MEMORIAL	1145 W. Redondo Beach. Gardena, CA	(310) 532-4200
TORRANCE MEMORIAL	3330 W. Lomita Blvd. Torrance, CA	(310) 325-9110
KAISER – HARBOR CITY	25825 S. Vermont Ave. Harbor City, CA	
	*AMBULANCE PRESENT FOR ALL FOOTBALL GAMES	

ATHLETIC TRAINING FACILITIES

MAIN TRAINING FACILITY	PHYSICAL EDUCATION	PE NORTH x3664	310-660-3593
FIELD HOUSE TRAINING FACILITY	FIELD HOUSE	SE CORNER x3665	310-660-3593
CAMPUS POLICE			310-660-3100

GENERAL INFORMATION

ATHLETIC TRAINING SERVICE	Available 1 hour prior to event	Except football
FOOTBALL	Locker – 10 gal. water, injury ice	Taping stations available
	Field – water access, water table	Training room available for emergency
	Equipment drop	South open end of stadium
	Parking	North of field house
	Taping facility	Field house – east side rear
	Potable water	On field and field house training room
	Ambulance	South end – 20min. prior to game

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VARIOUS IN SEASON

Water, Cups, Injury Ice

Certified Athletic Trainer at event

DIVISION OF HEALTH SCIENCE AND ATHLETICS

DIVISION OFFICE

Division Dean	Rory Natividad	310-660-3550
Director of Athletics		310-660-3547
Athletic Specialist	Carolyn E. Biedler	310-660-3549
Administrative Assistant	Linda Olsen	310-660-3546

CAMPUS INFORMATION

Public Relations Director:	Ann Garten	310-660-3406
Photographer:		310-660-6519
Pep Squad Instructor:	Diana Galais	310-660-3545

EQUIPMENT ATTENDANTS:

Football, Soccer, Baseball	Pete Wright, Mark Nielsen	310-660-3666
Basketball, Badminton, PE	Benny Cedeno	310-660-3669
Volleyball, Tennis, Softball, PE	Patty Miller	310-660-3663
Volleyball, Tennis, Softball, PE	Laurie Dawdy	310-660-3663

CERTIFIED ATHLETIC TRAINERS:

Senior Athletic Trainer	Joi Richardson ATC NATA	310-660-3664
Athletic Trainer		

OTHER SERVICES

Academic Advisors	Chris Jeffries, Kelsey Iino	310-660-3531
Team Orthopedic Physician	William Mealer MD	310-546-3461
Team Physical Therapist	Ron Satow PT OCS	310-793-1800
Team Optomolgist	Paul Hirano O.D.	310-538-9797
Team Chiropractor	Julia Moen DC	310-374-1952
Team Dentist	Dr. Carl Dispenziere	310-540-9015

ATHLETIC COACHING STAFF

SPORT - Fall Programs	NAME	PHONE 310) 660	OFFICE
Basketball (M)	Robert Uphoff	3675	PE-5A
Assistant	Joel Weiss	3675	PE-5A
Assistant		3675	PE-5A
Basketball (W)	Steve Shaw	3681	PE-5C
Assistant	Mike Houck	3618	PE-5C
Assistant			
Cross Country (M & W)	Dean Lofgren	3680	PE-5B
Assistant	Sean Sheil	3680	PE-5B
Football	John Featherstone	6020	PE-4D
Assistants	Gene Engle	3671	PE-4D
	Andy Alvilar	3671	PE-4D
	Scott Byers	3675	PE-4F
	Kenny Talanoa	3675	PE-4F
	Dan Spletz	3671	PE-4F
Soccer (M & W)	John Britton	3672	PE-4G
Assistant (M)	Ever Morataya	3672	PE-4G
Assistant (W)	Jaymie Baquero	3672	PE-4G
Assistant (goalkeepers)	Andrew Britton	3672	PE-4G
Volleyball (W)	LeValley Pattison	3649	PE-213
Assistant	Liz Hazell	3653	PE-217
Water Polo (M & W)	Corey Stanbury	3639	POOL
Assistant	Monica Lizzaraga-Papke	3639	POOL
SPORT - Spring Programs	NAME	PHONE (310) 660	OFFICE
Badminton (W)	John Britton	3672	PE-4C
Baseball	Nathan Fernley	3679	PE-4C
Assistant	Nick Jones	3679	PE-4C
Assistant	Bob Fernley	3679	PE-4C
Golf (M)	Stacy Komai	3674	PE-4B
Softball	Elaine Martinez	6167	PE-222
Assistant	Vivian SantaCruz	6167	PE-222
Swimming (M & W)	Corey Stanbury	3639	POOL
Assistant (M & W)	Erika Shaw,	3655	PE-219
Tennis (M & W)	Steve Van Kanegan	3657	PE-221
Assistant		3657	PE-221
Track & Field (M & W)	Dean Lofgren	3680	PE-5B
Assistant (M & W)	Kevin Hughley	3680	PE-5B
Assistant (Jumps)	Michael Grissett	3680	PE-5B

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Assistant (Throwers)
Volleyball (M)
Assistant

Darryl Guerin
Richard Blount
Kurt Peters

3680
3653
3653

PE-5B
PE-217
PE-217

FACILITIES INFORMATION

We have strict parking rules and regulations on our campus. You must have a [GUEST PARKING PERMIT](#), which is good for one day only. [WE CANNOT VOID CITATIONS ONCE THEY ARE ISSUED.](#) Enclosed is a campus map indicating the area of the contest and parking area. If you plan to park in the [STAFF PARKING LOT](#), you will need to obtain a parking permit from the coach upon your arrival. School or State Vehicles and Buses are exempt. [All unmarked vehicles, including rentals must have a parking permit.](#)

FOOTBALL	UNDER CONSTRUCTION	
VOLLEYBALL	SOUTH GYM	
	LOCKER FACILITY	PHYSICAL EDUCATION FACILITY
	PARKING	LOT F OR LOT J
BASKETBALL	NORTH GYM	
	LOCKER FACILITY	NORTH GYM - BASEMENT
	PARKING	LOT C, F OR J
AQUATICS	POOL	
	LOCKER FACILITY	PHYSICAL EDUCATION FACILITY
	PARKING	LOT F OR LOT J
BASEBALL	WARRIOR FIELD	
	LOCKER FACILITY	FIELD HOUSE
	PARKING	LOT E
TENNIS	TENNIS FACILITY	*
	LOCKER FACILITY	PHYSICAL EDUCATION FACILITY
	PARKING	LOT F OR LOT J
SOFTBALL	SOFTBALL FIELD	
	LOCKER FACILITY	PHYSICAL EDUCATION FACILITY
	PARKING	LOT F
SOCCER	MURDOCK STADIUM	
	LOCKER FACILITY	FIELD HOUSE
	PARKING	LOT F
BADMINTON	NORTH GYM	
	LOCKER FACILITY	PHYSICAL EDUCATION FACILITY
	PARKING	LOT C, F OR J
TRACK AND FIELD	TRACK FACILITY	

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	LOCKER FACILITY	PHYSICAL EDUCATION FACILITY
	PARKING	LOT C, F OR J

Event Management Guidelines

Situations may arise at anytime during athletic contests or practices. Appropriate information is needed by host and visiting teams in the event of these situations. Expedient action must be taken in order to provide the best possible care to the athletes, spectators and/or staff in emergency and/or life threatening conditions. Staff and Spectator management is a necessity at all times. Emergencies can occur at anytime day or night. The event management team must be prepared to care for and manage any and all situations in an emergency.

This packet will detail information needed by the event management team in case of emergency and or special situation. Preparation and communication is a key to the success of this group. Various application of the emergency preparedness plan will be conducted throughout the year. This preparation involves formulation of an emergency plan, proper coverage of events, maintenance of appropriate emergency equipment and supplies, utilization of appropriate emergency medical personnel, and continuing education in the area of emergency medicine.

It is suggested, but not required by district policy, that all athletic staff be certified in first aid and CPR. All athletic training staff will be current in first aid and CPR for the professional rescuer.

1. General Information

- 1.1. The Department of Health Science and Athletics will adhere to institution and CCCAA policies, procedures and constitution in establishing and maintainance of a sound athletic program.
 - 1.1.1. Athletic programs and staff can refer to CCCAA constitution for further guidance in conducting programs and competitions.
 - 1.1.2. CCCAA decorum policy will be in affect for all athletic competitions.
- 1.2. A member of the game management team will be available during all athletic events.
- 1.3. Athletic Trainer will be available prior to, during and after all athletic competitions.
- 1.4. The Athletic Director or designate will be available for athletic contest.
 - 1.4.1. If the Athletic Director is unavailable a member of the game management team will provide necessary supervision of event.
- 1.5. Facility shall be cleared 15 minutes after the conclusion of the contest.
- 1.6. Campus police and the athletic director shall be contacted for any and all security issues.
- 1.7. Campus decorum and student code of conduct is in effect at all times.

2. Emergency Plan Personnel

- 2.1. The Athletic Director shall establish policies and procedures for the safety of all athletic events at El Camino College
- 2.2. The team will act as a unit communicating information and coverage to all members at all times.
- 2.3. Event Management Team

Athletic Director	Certified Athletic Trainer(s)
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Athletic Training Student(s)
Equipment Attendant(s)
Athletic Specialist

Team Physician
Campus Police
Team Coaches

3. **Basic Event Procedures** – The event management team will conduct various duties as scheduled, needed or requested by the division dean and/or athletic director
 - 3.1. Introduction to coaches of various staff on hand
 - 3.1.1. Available staff will include
 - 3.1.1.1. Athletic Director or designate
 - 3.1.1.2. Certified Athletic Trainer
 - 3.1.1.3. Equipment Attendant
 - 3.1.1.4. Campus Police
 - 3.1.1.5. Stadium Manager
 - 3.2. Notification of coaches of any facility or security issues
 - 3.3. Provide supervision of athletic events
 - 3.4. Routine evaluation and inspection of equipment and grounds
 - Weekly checks
 - Work requests
 - Emergency work requests
 - Isolating potentially dangerous situations
 - On hand for district events, unless:
 - Unauthorized holiday / weekend events
 - Un-notified events
 - Multiple events
 - Securing of facilities
 - Supervision of student workers
 - Activate the appropriate emergency procedure
4. **Athletic Event Emergencies**
 - 4.1. In-Season emergencies will be assessed by the team physician or designate, certified athletic trainer, or visiting certified athletic trainer as determined by staffing available and contest.
 - 4.1.1. Activate the athletic emergency plan
 - 4.1.2. Areas of concern:
 - Secure the scene
 - Remove teams from immediate area
 - Contact campus police
 - Open emergency access areas
 - 4.2. Non-traditional season emergencies will be handled by campus police, student health center and the certified athletic trainer through established campus emergency procedures
 - 4.2.1. Athletic training room will be notified of any athletic emergencies
5. **Security-** El Camino College employs a full complement of uniformed police officers for the safety and security of our event during contests.
 - 5.1. A representative from the event management team will be available at all times.
 - 5.1.1. Locker room will be locked and secured before and during the contest

5.2. Notification will be for, but not limited to the following list;

- 5.2.1. Unauthorized use or access.
- 5.2.2. Disruptive, abusive or uncooperative individuals.
- 5.2.3. Fights or altercations.
- 5.2.4. Any campus code of conduct issues.

5.3. Campus Security is responsible for gates accessing murdock stadium during events

5.3.1. **FIELD ACCESS POLICY**

- 5.3.1.1. No admittance without El Camino issued sideline passes.
- 5.3.1.2. Sideline passes will be issued to Administrator and/or Head Coach prior to event.
- 5.3.1.3. No admittance of individuals under age thirteen (13) during contest.
- 5.3.1.4. Individuals must stay in designated area during event.

5.3.2. **POST GAME POLICY**

- 5.3.2.1. North end of stadium for visiting team.
- 5.3.2.2. South end of stadium for home team.
- 5.3.2.3. Spectators
 - 5.3.2.3.1. To remain in stands for duration of contest.
 - 5.3.2.3.2. Access granted after handshake.
 - 5.3.2.3.3. Access denied if contest exhibited inappropriate behavior.

6. **Natural Disasters**

6.1. The event management personnel will be called on to activate the emergency action plan of the college during emergency situations, which includes but is not limited to the following;

- 6.1.1. Implement safety office protocol during emergencies
 - Evacuate facilities
 - Contact campus police ext. 3100
 - Assess situation and potential dangers
 - Triage injured individuals
 - Direct uninjured individuals out of building

7. **Game Management**

- 7.1. In-game issues are the duties of the assigned officials.
- 7.2. Facilities issues and spectator issues will be handled by event team.
- 7.3. Sport guide and rule book will be used to settle game disputes.

8. **Responder Role**

8.1. Role of the First Responder

- 8.1.1. Follow American Red Cross guidelines for emergencies
 - Activate the emergency action plan
 - Contact the athletic training room
 - Contact campus police
 - Secure the area
 - Unlock emergency access areas

9. **Duties and Roles of Participants**

9.1. First responder

- 9.1.1. all immediate care
- 9.1.2. activate emergency action plan

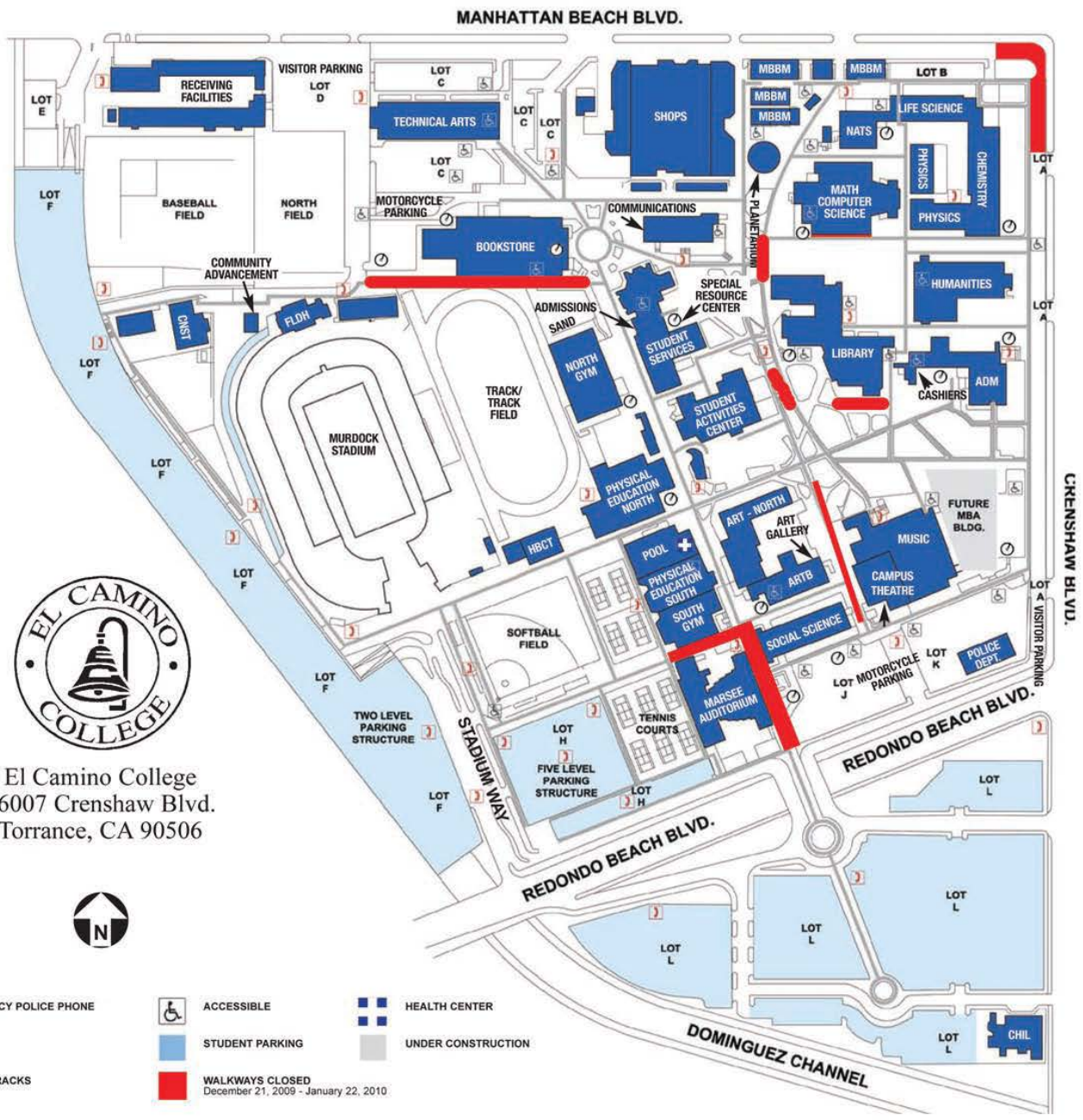
- 9.2. Second responder
 - 9.2.1. Assist first responder
 - 9.2.2. Contact campus police
 - 9.2.3. Document time and situation
- 9.3. Third responder
 - 9.3.1. Secure the scene
 - 9.3.2. Open emergency access areas

Team Lodging

El Camino College Athletics has an official home hotel chain that sponsors athletics events and works closely with our staff. Coaches are encouraged to use CCCAA sponsored hotel chains and/or Marriott hotels for their travel needs. Please contact the individuals below for further details. Our home hotel is the Courtyard by Marriott – Torrance South Bay.

Amanda Marcus
Account Executive
Los Angeles Market
310-748-7837
amanda.marcus@marriott.com

Melissa Pinon
Sr. Sales Manager
Los Angeles Market
310-337-8070
melissa.pinon@marriott.com



El Camino College
16007 Crenshaw Blvd.
Torrance, CA 90506



KEY:

-  EMERGENCY POLICE PHONE
-  BUILDING
-  BICYCLE RACKS
-  ACCESSIBLE
-  STUDENT PARKING
-  WALKWAYS CLOSED
December 21, 2009 - January 22, 2010
-  HEALTH CENTER
-  UNDER CONSTRUCTION

EL CAMINO COLLEGE

BUILDING / LOCATION	ABBREVIATION	BUILDING / LOCATION	ABBREVIATION
ADMINISTRATION	ADM	MURDOCK STADIUM	STAD
ART AND BEHAVIORAL SCIENCE	ARTB	MUSIC	MUSI
ART BUILDING - NORTH	ARTN	NATURAL SCIENCE	NATS
BASEBALL FIELD	BBFL	NORTH FIELD	NFLD
BOOKSTORE	BKST	NORTH GYM	NGYM
BUSINESS	BUSI	PHYSICAL EDUCATION NORTH	PE-N
POLICE DEPARTMENT	ECPD	PHYSICAL EDUCATION SOUTH	PE-S
CAMPUS THEATRE	TH	PHYSICS	PHYS
CHEMISTRY	CHEM	PLANETARIUM	PLAN
CHERRY TREE OFFICES	CTO	POOL	POOL
CHILD DEVELOPMENT CENTER	CHIL	SAND COURTS	SAND
COMMUNICATIONS	COMM	SHOPS	SHOP
COMMUNITY ADVANCEMENT OFFICE	CADV	SOFTBALL FIELD	SBFL
CONSTRUCTION TECHNOLOGY	CNST	SOCIAL SCIENCE	SOCS
FIELDHOUSE	FLDH	SOUTH GYM	SGYM
HANDBALL COURTS	HBCT	SPECIAL RESOURCE CENTER	SRC
HUMANITIES	H	STUDENT ACTIVITIES CENTER	ACTC
SCHAUERMAN LIBRARY	LIB	STUDENT SERVICES CENTER	SSVC
LIFE SCIENCE	LS	TECHNICAL ARTS	TECH
MANHATTAN BEACH BLVD. MODULES	MBBM	TENNIS COURTS	TENN
MARSEE AUDITORIUM	AUD	TRACK/TRACK FIELD	TRAK/TRFL
MATH / COMPUTER SCIENCE	MCS	YARD	YARD

[Directions](#)

HOSPITAL MAPS

Harbor-UCLA Medical Center – Trauma Center
1000 W. Carson St. Torrance, CA



